GUIDEONE® INSURANCE + SafeChurch®

Vehicle Self-Inspection Checklist

Insured: _____ **Policy No.:** _____

Vehicle Make: _____ **Model:** _____

No.: _____ **Odometer Reading:** _____

Inspector (Print Name): _____

BEFORE STARTING THE ENGINE (ENGINE IS COLD)	COMMENTS
Exterior	(Explain any "No" responses)
No body damage, loose trim or moldings; doors lock	☐ Yes ☐ No
Lights, signals, flashers, mirrors, window are in good condition; horn is in good working order	☐ Yes ☐ No
Registration tag is current	☐ Yes ☐ No
Tire pressure and tread good; wheels in good condition; and spare tire properly inflated	☐ Yes ☐ No
Under the Hood / Under the Vehicle	
Battery, belts, all fluid levels are good, with no signs of leaks and no loose components	☐ Yes ☐ No
Muffler, exhaust, suspension system, shock absorbers, drive train show no leaks, loose parts, or defects	☐ Yes ☐ No
Interior	
Vehicle interior is clean; no loose objects	☐ Yes ☐ No
Fire extinguisher, first aid kit, and warning reflectors are in good condition and correctly stowed	☐ Yes ☐ No
All seat belts are secure; child safety seats are properly installed and not in front seat (or rear seats of vans)	☐ Yes ☐ No
Removable seats are properly secured or removed	☐ Yes ☐ No
AFTER STARTING THE ENGINE (PARKING BRAKE ENGAGED)	
Normal sounds (no unusual noises)	☐ Yes ☐ No
All gauges are operating in appropriate ranges	☐ Yes ☐ No
Brake feels firm	☐ Yes ☐ No
With the brake engaged, transmission shifts through the selection range with no delay or unusual noises	☐ Yes ☐ No
Parking brake is properly adjusted	☐ Yes ☐ No
Heater, defroster, air conditioner operate effectively	☐ Yes ☐ No
Steering wheel turns OK (not loose)	☐ Yes ☐ No

VEHICLE CONDITION REPORT

☐ **Acceptable**
Vehicle can be driven without further inspection by a mechanic.

☐ **Needs Attention**
Vehicle can be driven but should be inspected by a mechanic within 30 days.

☐ **Needs Immediate Attention**
Vehicle should NOT be driven until inspected by a mechanic.

WHILE DRIVING (COMPLETE AFTER TEST DRIVE)	
No unusual movement, vibration, or sounds during operation, acceleration, or braking	☐ Yes ☐ No
Engine runs clean (no smoke, steam, or unusual odors)	☐ Yes ☐ No
Vehicle does not pull or wander while driving or braking	☐ Yes ☐ No
Speedometer accurate; gauges operate in normal ranges	☐ Yes ☐ No

Signature: _____

Date: _____

1111 Ashworth Rd / West Des Moines, IA 50265 / 1.877.448.4331 / GuideOne.com

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